

**EdPAC COMMITTEE**  
**Monthly Meeting**  
**September 10, 2015 1:00 P.M.**  
**Granite School District**

Committee Members		
<b>Jeff Walker</b> Chair Weber School District-Here	<b>Karma Leatham</b> Vice-Chair Cache County School District-Here	<b>Ken Crawford</b> Secretary Ogden School District-Here
Joe Bryant – Salt Lake SD-Here	Garret Johnston – State of Utah-here	Lori Peterson – Davis SD-Here
Jared Gardner – Granite SD-Here	Kent Beers – State of Utah	Jenefer Youngfield-USOE
Tom Mason– Alpine SD-Here	Gary Spencer – Park City SD	Gary Hansen – Canyons SD
Tina Fluehe – Provo SD-Here	Rock Boyer – Murray SD-here	Kurt Prusse – Jordan SD-here
Rodney Cook – Box Elder SD	Jennifer Salts – State of Utah-Here	
Karalee Galindo – Nebo SD-here	Kathy Carling – Nebo SD-here	

## AGENDA

Welcome.....Jeff Walker

Review/approve May 2015 meeting's minutes.....Jeff Walker

Motion to approve: Karma, 2<sup>nd</sup> Tina, unanimously approved

Follett presentation.....Dave Brown

See attachment. No minimum requirement on pickup. Get better value instead of books sitting in storage.

State Cooperative Contracts (Yearbooks, Uniforms, etc.).....Jennifer Salts

Cheer, dance, band, and choir uniforms, as well as year book, graduation announcements, photography, etc. statement of qualifications are about ready to be send out. Looking to get %discount off of the catalog based on volume, want to allow flexibility. State looking to do another one for sports uniforms and equipment. Jennifer will send out draft of RFP's for everyone to take a look at. Any people interested in helping or possible recommended vendors, please email Jennifer.

School Soft Drink & Vending Contracts.....Kurt Prusse

Asked if districts have vending machine policies. Many have them in Wellness policies. Posed question, since schools are not expending money for vendors to come in, do you need to do an RFP? State procurement does not require it but some district policies may. Some do just to maintain transparency. Joe will email out a copy of their vending RFP for people to look at.

EdPAC Conference – Preliminary Breakout List.....Karma Leatham

Nov. 12th @ Jordan aux. school district building. Same location as last year. Start registration at 8 with continental breakfast. Kurt will send a list of what is available for catering. Karma spoke to Jody Lunt (Pickle Lad)to be Key note. Verbally agreed to.

Waiting to confirm. Lunch same as previous. In need of a musical number. Tina will look into a Superintendent bank. Kurt will also approach schools to perform if needed.  
Discussion of possible breakout sessions.  
Purchasing 101 and 201, Cost benefit analysis, Advanced bidsync, Using state travel, DCFM, Protests, Extreme networking, and purchasing resources. Will charge \$19.00 per person for conference registration cost this year.  
Karma will have draft of Conference Agenda next meeting for group to approve.

**Other Items:**

Jennifer had some discussions with UPAC and they said they would be interested in helping run the Purchasing conference next year. EdPAC leadership will attend next UPAC meeting on Nov. 13<sup>th</sup> @ the State capitol.

Tina- issues with education furniture orders and deliveries. Are other people? Yes there have been several issues for many districts. Tina will email Teri O'Toole so she can speak to vendors.

Garret- asked if a need for a state contract on some foods and goods.State was approached by Nicholas. Consensus was no. State Milk contract labeling is changing.

Kurt- Smart Procure, website that allows you to price-check on purchase orders from other places. Jordan is testing it out. \$1,200 per user. Kurt will bring login info next time to show what it does.

Tom- Asked if anyone was having issues with Southwest office supply.

Kathy- does anyone have spec for indoor netting. Some gave some suggestions.

Lori- Has anyone done an RFI for ticketing services? Not a lot of response. Davis did but only 1 qualified respondent So schools are doing it on their own.

Jared-Mobile payments. They are piloting a new setup at Olympus like for concessions. Encouraged districts to apply and go for an NPI award. It is about recognizing best practices in purchasing. Granite District received one of 3 awards in the state.

Motion to Adjourn: Kurt

Excused:

Committee Assignments/New Action Items:

**Next Meeting**

**October 8, 2015 1-3 PM  
Granite School District**